Lending Department

Books may be borrowed by adults enrolled in the library and by persons over 13 years of age with the guarantee of a parent or legal guardian (parent's or legal guardian's presence is required, as well as presenting to the staff ID cards of the parent/legal guardian and the minor). In all other cases, the collections can be used on site in the reading rooms.

What are the conditions for borrowing books?

- books are ordered electronically to the Lending Department, through terminals located in the library, as well as online through the individual user account,
- orders placed an hour before the closing of the Lending Department are carried out the next day,
- books not collected from the Lending Department within 4 days are sent back to storerooms,
- books may be borrowed only upon presentation of a valid library card. The owner of the library card is responsible for all loans made with their card.

What is the library's borrowing limit?

- the holder of a library card is entitled to borrow 10 volumes for a period of 4 weeks,
- students, doctoral students and scholars (including foreign) of higher education institutions who have concluded a cooperation agreement with the Silesian Library, after submitting the document indicated in the agreement, are entitled to borrow 10 volumes for a period of 4 weeks,
- researchers, who have presented a document certifying

their status as a university researcher, are entitled to borrow 20 volumes for a period of 8 weeks,
- foreigners are entitled to borrow 2 volumes for a period of 4 weeks.

The deadline for returning borrowed books can be extended four times, if they have not been reserved by other readers. Returns are accepted at the Lending Department (the 24-hour return of books is also possible through the book drop box).

An extension can be made no later than the due date for returning the books:

- through an individual user’s online account,
- in person at the Lending Department,
- by phone: +48 32 208 37 48.

Fees for retention, destruction or loss of collections:

- fee for keeping a collection beyond the specified date – 1,50 PLN per document, for each week of delay,
- fee for sending a reminder: 3,90 PLN for the first reminder, 6,80 PLN for each subsequent reminder, and 9,80 PLN for the pre-trial summons,
- fee for destruction or damage to collections – the amount due is assessed according to the value of the damage,
- fee for lost collections – fee according to the rules of using the collections.

Avaiable payment methods:

- in the Silesian Library, at the Lending Department (by

cash or by card),
- by e-payment Pay-U,
- by bank transfer to the Silesian Library account: Erste Bank Polska S.A. 21 1090 1186 0000 0001 4306 5831.

Lending Department
Plac Rady Europy 1, 40-021 Katowice
tel.: +48 32 208 37 48
Information available during the Silesian Library's opening hours.





